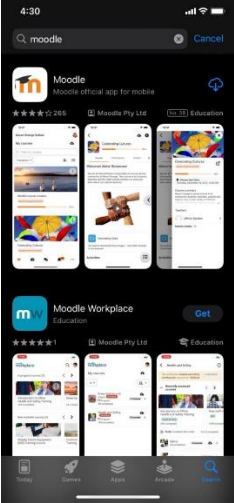# TrainingCentral

TrainingCentral Learning Management System (LMS) Help Manual For the Mobile App (For iOS Devices)

Disclaimer: The TrainingCentral mobile app is programmed to deliver the same superlative experience on mobile phones and tablets. However, mobile phone manufacture, while largely along standard specifications, can vary from make to make. You therefore will find some variance in your user experience as compared to accessing the courseware on a workstation or someone else's mobile. This is unavoidable.
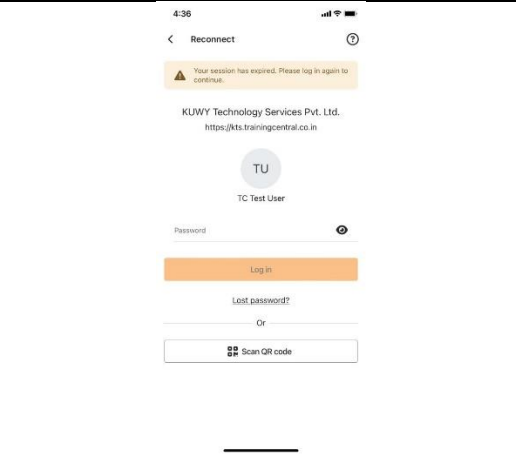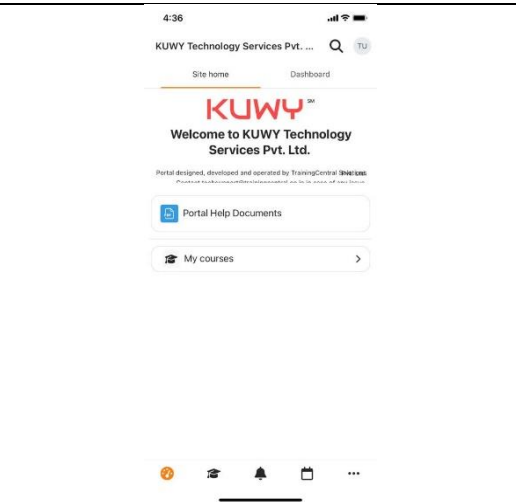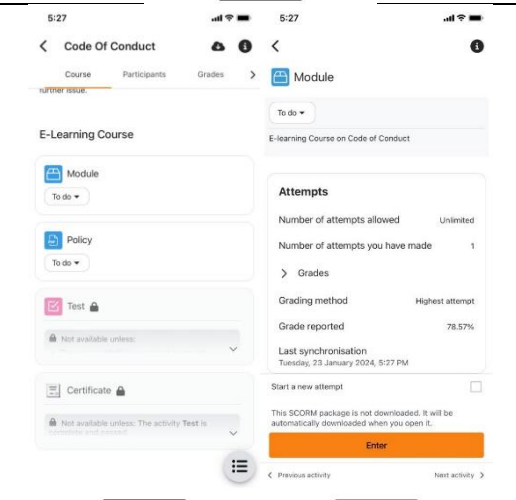
For IOS Device

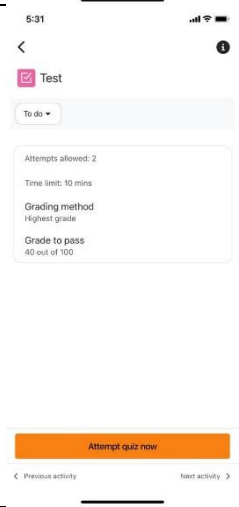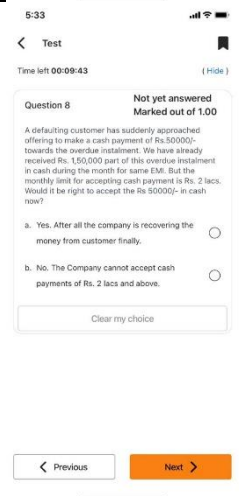| 1	Download 'Moodle' App from the App store.	
2	After successfully installing the app, the icon for 'Moodle' app will be displayed on your mobile home screen/App Drawer. Click on it to open the app.	

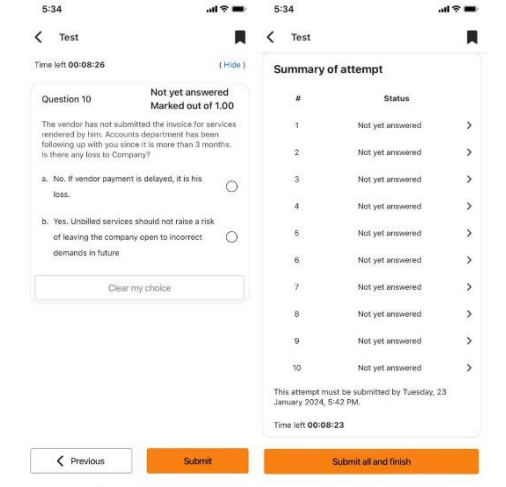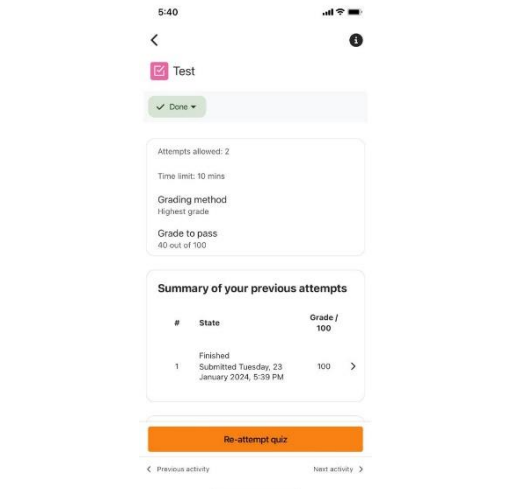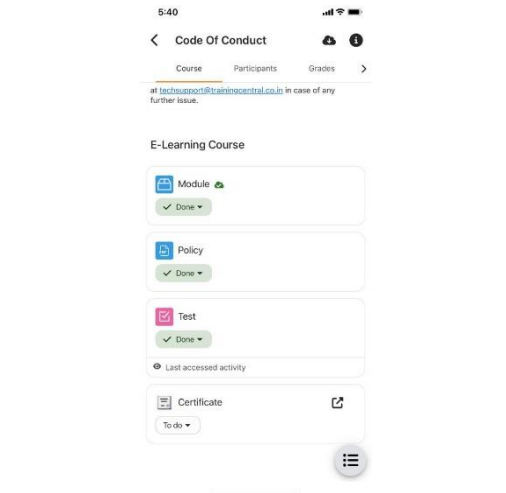| 3	Enter the URL shared with you by HR (e.g. https://kts.trainingcentral.co.in/) and click on Connect to your site'.	
4	Then enter following details as shared by your employer or HR/L&D Team Username: Password: and click on 'Log in'. Please note that the password shared by HR/L&D Team is common to all your colleagues you will need to change your password when you first login. Check the step below.	
5	After login you will get popup. In that popup, just click on 'Open the Change Password Page' here. And in the browser page you will get a window to reset your password.	

6	After password reset, login again using the changed password.	
7	You are now in the app. Click on 'My Courses'. This will display the list of courses assigned to you. Click on a course to proceed.	
8	Now, you will see the activities included in the course. Typically, any course contains a single or multiple eLearning modules/chapters followed by the Test. Completion of an activity will open access to the next activity. Once the final activity (usually a test) is completed with a passing grade, the certificate of completion will be issued. Click on Activity Name -> Click on 'Enter'. It will take some time to download the package and after that activity will open automatically.	

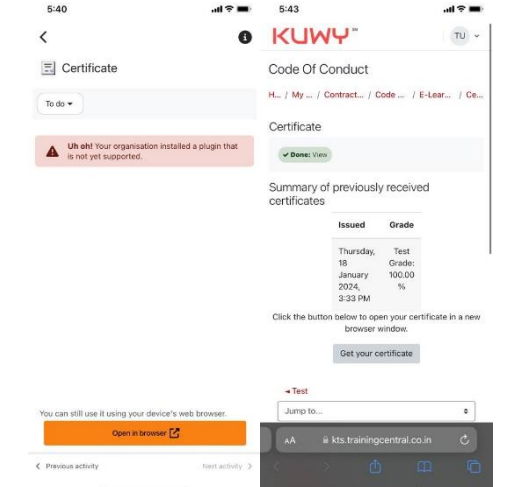| 9	You can use ">" for next slide, "<" for previous slide and "||" for pause. The black bar shows the progress of each slide. You can't go to the next slide until this progress bar at the bottom reaches the end. Read the text on the slides. These may have instructions for clicks within the slides, without doing which, the navigation to the next slide may not be permitted. For better learning experience, view the course in landscape mode.	
10	To attempt the Test, enter into the test activity and click on '**Attempt Quiz Now**'. Then click on the '**Start Attempt**' to start the test	
11	Here you will get the list of questions, select correct option / options, and click on '**Next**' to access the next question and '**Previous**' to access the previous question.	

12	Once you answer a question, the question number on the panel will be highlighted. As you complete the test, all the question numbers will be highlighted. Click on 'Submit' button. **After that click on** 'Submit all and finish' button. Please note that after this, you will be not be able to make any modifications to the options selected by you. The message of successful completion will be displayed if you achieve a passing grade in the test.	
13	If you fail to achieve a passing grade, you can re attempt the test by clicking on the Re-attempt quiz' button. As a norm, you will get a total of 2 attempts to pass the quiz.. However, refer to the communication from your HR or Learning & Development for final specifications.	
14	After completing all activities successfully, the respective activities will be marked as 'Done' and highlighted.	

| 15 | Now you can access your certificate of completion!

Please note that currently Certificate is not supported by the Mobile app. Please access the same through web browser by clicking on 'View in browser' button. | |

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