

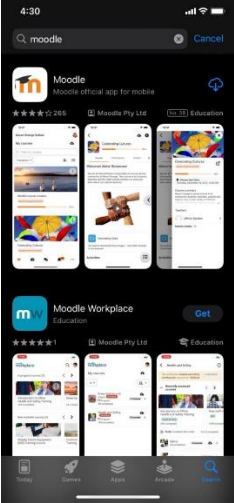



TrainingCentral

TrainingCentral Learning Management System (LMS) Help Manual For the Mobile App (For iOS Devices)

Disclaimer: The TrainingCentral mobile app is programmed to deliver the same superlative experience on mobile phones and tablets. However, mobile phone manufacture, while largely along standard specifications, can vary from make to make. You therefore will find some variance in your user experience as compared to accessing the courseware on a workstation or someone else's mobile. This is unavoidable.

For IOS Device

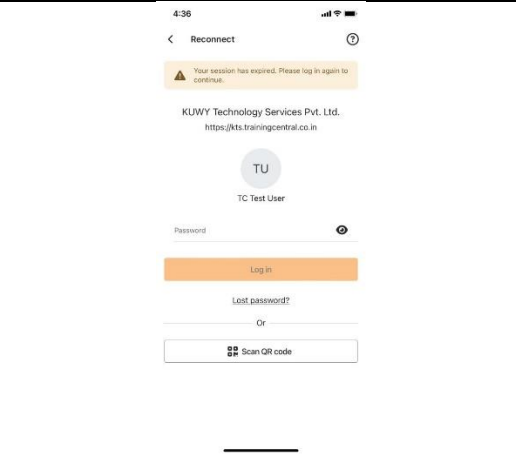
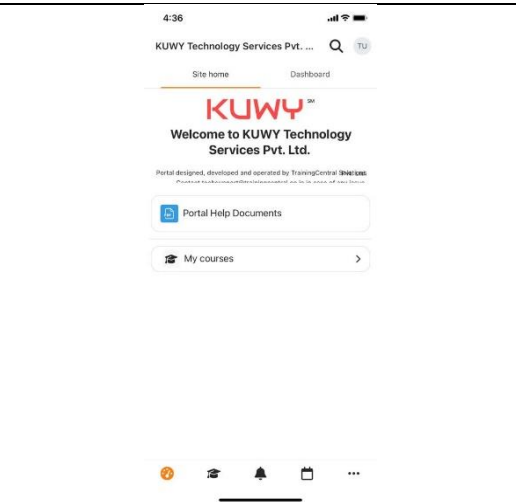
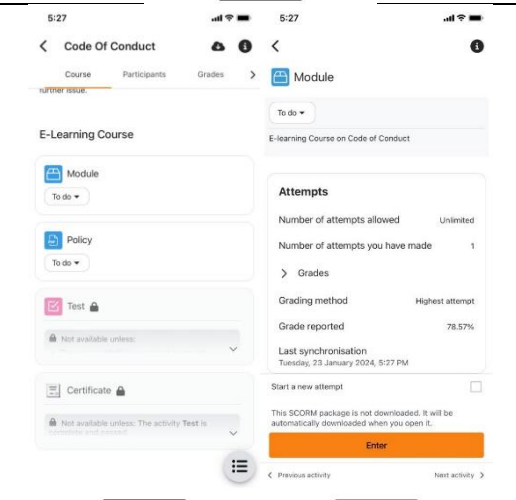
<p>1</p>	<p>Download 'Moodle' App from the App store.</p>	
<p>2</p>	<p>After successfully installing the app, the icon for 'Moodle' app will be displayed on your mobile home screen/App Drawer. Click on it to open the app.</p>	




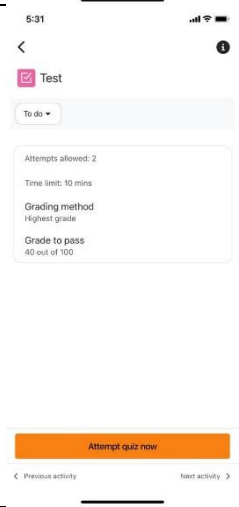
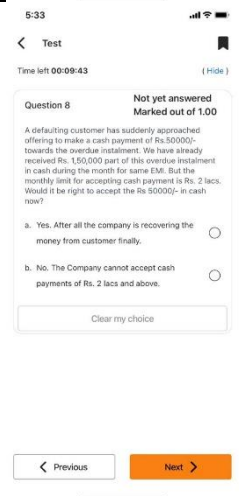
<p>3</p>	<p>Enter the URL shared with you by HR (e.g. https://kts.trainingcentral.co.in/) and click on Connect to your site’.</p>	
<p>4</p>	<p>Then enter following details as shared by your employer or HR/L&D Team Username: Password: and click on ‘Log in’. Please note that the password shared by HR/L&D Team is common to all your colleagues you will need to change your password when you first login. Check the step below.</p>	
<p>5</p>	<p>After login you will get popup. In that popup, just click on ‘Open the Change Password Page’ here. And in the browser page you will get a window to reset your password.</p>	



LMS Portal Help Manual For the Mobile App (iOS Devices)

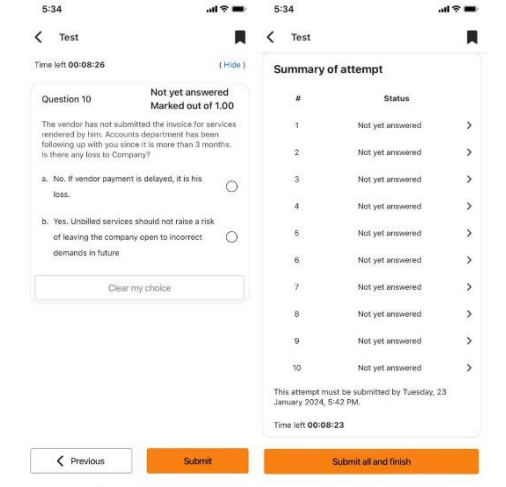
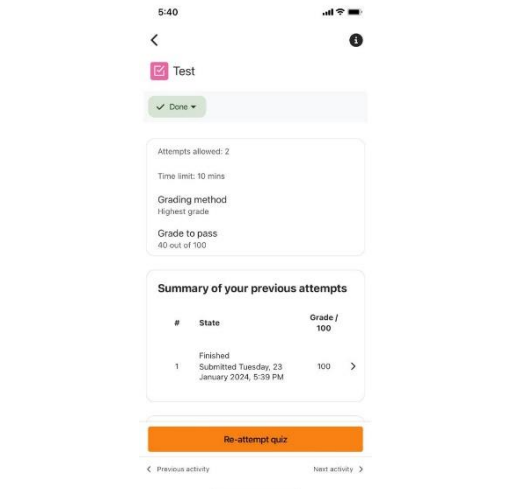
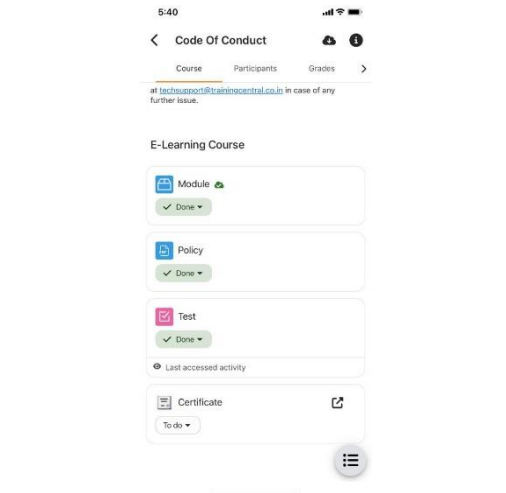
6	After password reset, login again using the changed password.	
7	You are now in the app. Click on 'My Courses'. This will display the list of courses assigned to you. Click on a course to proceed.	
8	<p>Now, you will see the activities included in the course. Typically, any course contains a single or multiple eLearning modules/chapters followed by the Test.</p> <p>Completion of an activity will open access to the next activity. Once the final activity (usually a test) is completed with a passing grade, the certificate of completion will be issued.</p> <p>Click on Activity Name -> Click on 'Enter'. It will take some time to download the package and after that activity will open automatically.</p>	

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<p>9</p>	<p>You can use “>” for next slide, “<” for previous slide and “ ” for pause. The black bar shows the progress of each slide. You can't go to the next slide until this progress bar at the bottom reaches the end.</p> <p>Read the text on the slides. These may have instructions for clicks within the slides, without doing which, the navigation to the next slide may not be permitted.</p> <p>For better learning experience, view the course in landscape mode.</p>	
<p>10</p>	<p>To attempt the Test, enter into the test activity and click on 'Attempt Quiz Now'.</p> <p>Then click on the 'Start Attempt' to start the test</p>	
<p>11</p>	<p>Here you will get the list of questions, select correct option / options, and click on 'Next' to access the next question and 'Previous' to access the previous question.</p>	

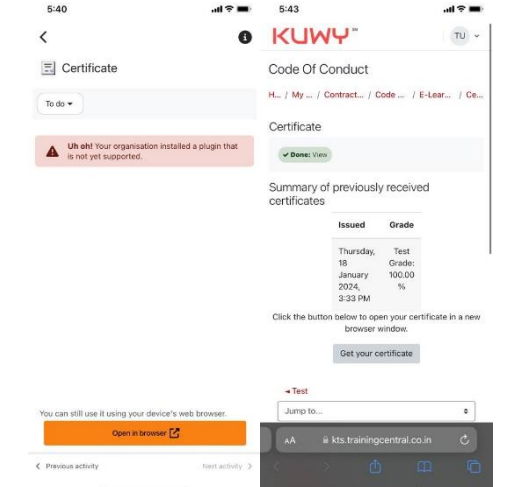


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<p>12</p>	<p>Once you answer a question, the question number on the panel will be highlighted. As you complete the test, all the question numbers will be highlighted. Click on 'Submit' button. After that click on 'Submit all and finish' button. Please note that after this, you will be not be able to make any modifications to the options selected by you. The message of successful completion will be displayed if you achieve a passing grade in the test.</p>	 <p>The screenshot shows a test interface on an iOS device. On the left, 'Question 10' is displayed with a 'Not yet answered' status and a 'Marked out of 1.00' score. The question text reads: 'The vendor has not submitted the invoice for services rendered by him. Accounts department has been following up with you since it is more than 3 months. Is there any loss to Company?'. Two multiple-choice options are shown: 'a. No. If vendor payment is delayed, it is his loss.' and 'b. Yes. Unbilled services should not raise a risk of leaving the company open to incorrect demands in future.' Below the options is a 'Clear my choice' button. On the right, a 'Summary of attempt' table lists 10 questions, all with a 'Not yet answered' status. At the bottom, there are three buttons: 'Previous', 'Submit', and 'Submit all and finish'. A timer at the top indicates 'Time left 00:08:26'.</p>
<p>13</p>	<p>If you fail to achieve a passing grade, you can re attempt the test by clicking on the Re-attempt quiz' button. As a norm, you will get a total of 2 attempts to pass the quiz.. However, refer to the communication from your HR or Learning & Development for final specifications.</p>	 <p>The screenshot shows the 'Test' details screen. At the top, it says 'Test' with a 'Done' button. Below, it lists 'Attempts allowed: 2', 'Time limit: 10 mins', 'Grading method: Highest grade', and 'Grade to pass: 40 out of 100'. A 'Summary of your previous attempts' table shows one attempt: '1 Finished Submitted Tuesday, 23 January 2024, 5:39 PM' with a grade of '100'. At the bottom, there is a prominent orange 'Re-attempt quiz' button. Navigation buttons for 'Previous activity' and 'Next activity' are also visible.</p>
<p>14</p>	<p>After completing all activities successfully, the respective activities will be marked as 'Done' and highlighted.</p>	 <p>The screenshot shows the 'Code Of Conduct' course completion screen. It features a list of activities: 'Module', 'Policy', and 'Test', each with a 'Done' button and a checkmark. Below the list, there is a 'Last accessed activity' section and a 'Certificate' button. The top of the screen shows 'Code Of Conduct' and navigation options for 'Course', 'Participants', and 'Grades'. An email address 'at techsupport@trainingcentral.co.in' is also visible.</p>



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15	<p>Now you can access your certificate of completion!</p> <p>Please note that currently Certificate is not supported by the Mobile app. Please access the same through web browser by clicking on 'View in browser' button.</p>	 <p>5:40 5:43</p> <p>KUWY™</p> <p>Certificate</p> <p>Code Of Conduct</p> <p>H... / My ... / Contract... / Code ... / E-Lear... / Ce...</p> <p>Certificate</p> <p>Uh oh! Your organisation installed a plugin that is not yet supported.</p> <p>Done: View</p> <p>Summary of previously received certificates</p> <table border="1"><thead><tr><th>Issued</th><th>Grade</th></tr></thead><tbody><tr><td>Thursday, 18 January 2024, 3:33 PM</td><td>Test Grade: 100.00 %</td></tr></tbody></table> <p>Click the button below to open your certificate in a new browser window.</p> <p>Get your certificate</p> <p>Test</p> <p>You can still use it using your device's web browser.</p> <p>Open in browser</p> <p>Jump to...</p> <p>kts.trainingcentral.co.in</p> <p>Previous activity Next activity</p>	Issued	Grade	Thursday, 18 January 2024, 3:33 PM	Test Grade: 100.00 %
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